

OFFICE OF THE VICE-CHANCELLOR FOR ADMINISTRATION

23 October 2014

MEMORANDUM NO : **VCY-2014-020**
TO : **ALL DEANS/DIRECTORS AND HEADS OF UNITS**
SUBJECT : **IMPLEMENTATION OF THE UP STRATEGIC PERFORMANCE
MANAGEMENT SYSTEM (SPMS)**

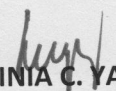
In reference to Administrative Order No. PAEP 14-54 relative to the implementation of the UP Strategic Performance Management System (SPMS) for Administrative Personnel, you are hereby requested to submit the following:

	<i>Rating Periods</i>	<i>Deadlines for submission</i>
Performance Targets (IPCRs and OPCR's under the UP SPMS)	01 January 2015 to June 2015	15 January 2015
Performance ratings (existing PES)	01 July to 30 September 2014	30 October 2014
Performance targets (IPCRs and OPCR's under the UP SPMS)	01 October to 31 December 2014	30 October 2014
Performance ratings (IPCRs and OPCR's under the UP SPMS)	01 October to 31 December 2014	31 January 2015

Kindly coordinate with the Human Resource Planning and Research Division (HRPRD) of HRDO for your compliance/submission at VoIP Nos. 2570, 2571 and 2574.

The SPMS documents and forms can be downloaded from the HRDO website:
<http://hrdo.upd.edu.ph/updates.php>.

Thank you for your support and cooperation.


VIRGINIA C. YAP
Vice Chancellor for Administration